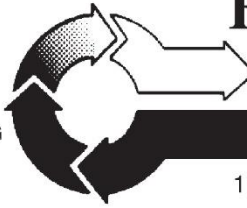


REDUCTION
RECYCLING
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DISPOSAL



Franklin County Solid Waste Management District

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DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES May 15, 2024

Representatives and Alternates Present: Andrea Donlon – Buckland; Sarah Reynolds – Charlemont; Michael Shuipis – Colrain; Lynn Rubinstein – Conway; Vicky Jenkins – Gill; Will Cosby – Hawley; Elissa Viarengo – Heath; Annette Herda – Leverett; Chris Boutwell – Montague; Priscilla Curtis – Orange; Dan Poplawski – Rowe; Terry Narkewicz – Shelburne; Asa de Roode – Wendell; Larry Kuttner – Whately

Representatives Absent: MA Swedlund – Deerfield; Bryan Smith – Erving; Bob MacEwen – Northfield; Dan Murphy – Sunderland; Michael Mankowsky – Warwick

Others Present: Jan Ameen – Executive Director; Amy Donovan – Program Director; Stephanie Meehleder – Administrative Assistant

This was a virtual meeting via Zoom. The meeting was called to order at 6:00 p.m.

I. Approve minutes of January 17, 2024: A motion was made to approve the January 17, 2024 meeting minutes by Terry Narkewicz and seconded by Vicky Jenkins. There was one abstention. Motion passed by majority.

II. FY24 Budget vs. Actual Update: Jan shared the current FY24 Budget vs Actual report. It appears that the District will break even or run slightly in the red. This is most likely due to the upcoming OSHA training which required the District to purchase supplies.

III. Surplus Property: - Bernardston super site shed: The town of Bernardston made a request to take possession of the District's super site shed. Several options were discussed. A motion was made by Larry Kuttner to authorize the District to offer the sale of the shed as surplus property to Bernardston for \$1000. If Bernardston doesn't want it then other towns will be invited to purchase it. If no member towns want the shed, then Jan will offer the shed to the public. Motion was seconded by Will Cosby. Motion passed unanimously.

IV. Executive Director's Report: Jan gave an update on the recent bulky waste day. The Northfield location was moved to Erving and was very successful. Overall, turnout was much better than the last event in October. Final numbers will be shared at a later date. As part of the \$22k DIA grant, the District and consultant, Lynn Rose, will be conducting two 5-hour OSHA trainings for all the new attendants who have been hired since 2022. The state is allowing the District to hire a videographer to record this training and to create online training modules for new transfer station hires. After 5 years of development, this program is now a statewide model. MIIA has hired Lynn Rose to run trainings across the state. Jan will be applying for the Recycling Dividend Program grants for all eligible towns. Jan shared the most recent AMV report. More information can be found in the Executive Director's Report.

V. Program Director's Report: The 17th annual 2024 Reduce, Reuse, Recycle (RRR) guide was released in local papers on April 18th. This issue focused on food waste: how to reduce food waste, what happens to it in the landfill and how to compost it. The guide is available online on the Springfield MRF website (under "RRR North" for the northern Pioneer Valley) and also on the District website. In the spring edition of the Going Green publication, Amy covered how black plastic is not accepted for recycling in Massachusetts. She also covered the new recycling labels which give more information than the traditional recycling symbols. The summer edition of Going Green will be released on May 22nd. The Springfield MRF was invited on "The Fabulous 413" NEPM radio show on Earth Day. Amy and Susan Waite gave the hosts of the show a tour of the Springfield Materials Recycling Facility. You can listen to the podcast on nepm.org, under The Fabulous 413, then select "April 22." Earth Day has kept Amy busy with presentations at the Bernardston Senior Center and the New Salem Library. She was also invited to sit on a panel at The Art Garden in Shelburne Falls for a discussion about climate change solutions. She also hosted a table at the Sunderland Elementary STEAM fair which raises awareness about climate change sustainability efforts. Amy relaunched composting at Sheffield Elementary in Montague and gave a presentation to Colrain Elementary. This spring the District coordinated a Styrofoam recycling collection with Leverett, Montague, Northfield and Wendell. The annual household hazardous waste collection is set for September 21 and fall bulky waste day is set for October 19. Jan and Amy are also working with e-waste vendors to negotiate the best prices for special pick-ups. More information can be found in the Program Director's Report.

VI. Informational Topic: Organics Diversion (Composting) Program: Amy presented information regarding the organics collections in the District.

VII. Other Business / Next Meeting: Next meeting September 18, 2024.

VIII. Items not anticipated 48 hours prior to the meeting: n/a

A motion was made by Andrea Donlon to adjourn the meeting and was seconded by Vicky Jenkins. The motion passed unanimously. Meeting adjourned at 7:37 p.m.

The following written materials were used at the meeting:

- FY24 Budget vs. Actual report
- Presentation for "Organics Diversion (Composting) Program"
- FY24 AMV report