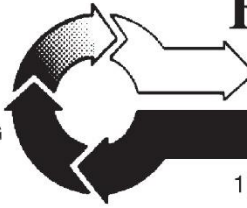


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Franklin County Solid Waste Management District

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DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES January 17, 2024

Representatives and Alternates Present: Andrea Donlon – Buckland; Michael Shuipis – Colrain; Lynn Rubinstein – Conway; MA Swedlund – Deerfield; Bryan Smith – Erving; Vicky Jenkins – Gill; Annette Herda – Leverett; Chris Boutwell – Montague; Terry Narkewicz – Shelburne; Asa de Roode – Wendell; Larry Kuttner – Whately

Representatives Absent: Valentine Reid – Charlemont; Will Cosby – Hawley; Elissa Viarengo – Heath; Bob MacEwen – Northfield; Priscilla Curtis – Orange; Dan Poplawski – Rowe; Dan Murphy – Sunderland; Michael Mankowsky – Warwick

Others Present: Jan Ameen – Executive Director; Amy Donovan – Program Director; Stephanie Meehleder – Administrative Assistant

This was a virtual meeting via Zoom. The meeting was called to order at 6:00 p.m.

I. Approve minutes of November 15, 2023: A motion was made to approve the November 15, 2023 meeting minutes by MA Swedlund and seconded by Terry Narkewicz. There was one abstention. Motion passed by majority.

II. FY25 Budget Review and Adopt: A motion was made by Bryan Smith to adopt the FY25 budget as presented and seconded by Terry Narkewicz. There was no discussion. The motion passed unanimously.

III. Executive Director's Report: Jan has been compiling information for the MassDEP data survey. The most recent AMV report and the Springfield MRF recycling fees were shared. More information can be found in the Executive Director's Report.

IV. Program Director's Report: On November 30th and December 1st, Amy conducted a 2-day training for transfer station attendants at the Whately town offices. The training included classroom time and an on-site tour of the Springfield Materials Recycling Facility. Both days were well attended. The next training will be made available online for anyone who wasn't able to attend. In December, Amy had an article published in The Recorder entitled "Holiday Wrapping Do's and Don'ts" which shared ideas about reducing waste around the holidays. More information can be found in the Program Director's Report.

V. Informational Topic: Household Hazardous Waste Program: Jan presented an overview of our current household hazardous waste program and information regarding the District's annual household hazardous waste day.

VI. Other Business / Next Meeting: Next meeting May 15, 2024.

VII. Items not anticipated 48 hours prior to the meeting: n/a

A motion was made to adjourn the meeting by Andrea Donlon and was seconded by Terry Narkewicz. The motion passed unanimously. Meeting adjourned at 6:57 p.m.

The following written materials were used at the meeting:

- FY25 Budget
- Presentation for “Household Hazardous Waste Program”
- FY24 AMV