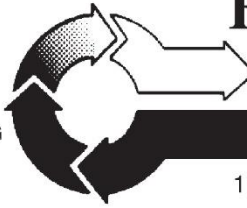


REDUCTION
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Franklin County Solid Waste Management District

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DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES November 18, 2020

Representatives and Alternates Present: Andrea Donlon – Buckland; Marguerite Willis – Charlemont; Jonathan Lagreze – Colrain; Lynn Rubinstein – Conway; Reenie Clancy – Deerfield; Bryan Smith – Erving; Hilma Sumner – Heath; Annette Herda – Leverett; Chris Boutwell – Montague; Amy Fagin – New Salem; Bob MacEwen – Northfield; Doug Tanner – Wendell; Larry Kuttner – Whately

Representatives Absent: Justin Lawrence – Bernardston; MA Swedlund – Deerfield; Arthur Cohen – Gill; Bob Root – Hawley; Ed Billiel - Orange; Priscilla Curtis – Orange; Terry Narkewicz – Shelburne; Tom Fydenkevez – Sunderland; Michael Mankowsky – Warwick

Others Present: Jan Ameen – Executive Director; Amy Donovan – Program Director; Stephanie Meehleder – Administrative Assistant

Due to the pandemic, this was a virtual meeting via GoToMeeting. It was called to order at 6:06 p.m.

I. Review and Accept Minutes: A motion was made by Chris Boutwell and seconded by Amy Fagin to approve the minutes of the September 16, 2020 meeting. No amendments but two spelling errors were noted and those changes were made. Motion passed unanimously.

II. FY20 Financial Audit – Review and approve: An independent, financial audit for last fiscal year was conducted by Roselli, Clark & Associates. The report was discussed. A hard copy will be sent to all town Selectboards and Finance Committees. It was requested that Jan send electronic copies of the audit to all board members as well. Motion was made to accept Independent Auditors' Report by Jonathan Lagreze and seconded by Marguerite Willis. Motion passed unanimously.

III. FY22 Budget – Review and approve proposed budget: The FY22 budget proposal was presented and discussed. A motion to level-fund District salaries was made by Marguerite Willis and seconded by Bob MacEwen. The motion failed and discussion continued. Some minor amendments were made to the budget. Motion was made to approve the proposed FY22 budget. Motion made by Chris Boutwell and seconded by Doug Tanner. Motion passed unanimously. The FY22 budget will be presented for final adoption in January 2021.

IV. HHW Day Report: Household Hazardous Waste Day was held in September and the registration and attendance data was shared. Covid protocols were followed and a new color coded postcard system was used. Also, the decision was made to not accept car batteries, rechargeable batteries or thermometers. This helped make the process run more efficiently. Based on this information, it was decided that in the future, we will only accept household hazardous waste materials and not batteries.

V. Executive Director's Report: Jan has been conducting transfer station inspections, completing the reports and is working to help fix the issues that some towns may have had. On behalf of the towns, Jan compiles a report of all the tonnage data from the transfer stations and curbside pick-ups. This information will be sent to the DEP by February. Data will also be compared to data from last year to establish increases or decreases in tonnage. The Springfield MRF processing fee has decreased due to the recycling commodity index which has become more valuable and the markets have been rebounding. Therefore, the towns are paying less per ton. Currently, towns are paying \$54/ton which is down from \$74/ton in the summer. This will benefit the towns since they budgeted for \$93/ton. More information can be found in the Executive Director's report.

VI. Program Director's Report: Amy ran several articles about home composting in *The Recorder*, *Going Green* and *Uniquely Quabbin Magazine*. Links to these articles will be included in her report. There is big news from the Springfield MRF! Pizza boxes are now considered recyclable as long as the boxes are empty of food. A recent study was conducted by West Rock and funded by Domino's Pizza. They concluded that "there was no significant technical reason to prohibit post-consumer pizza boxes from the recycle stream." On October 26th, Amy sent this information to all transfer stations and will send it again this week. She noticed that this was going viral (in a positive way) on social media and she continues to spread the word. The MRF Advisory Board has been working on distribution for the summer "menu" of free recycling education materials. Jan and Amy selected signage and postcards to be created and sent out to transfer stations. FCSWMD has a Facebook page and any town with their own Facebook pages are encouraged to "like" our page and to occasionally share our posts on the town page. This has proven to be very effective in helping spread our messages to residents and it will also show up in their Facebook "feeds." Amy has been coordinating "milk run" pickups for transfer stations with impressive totals. Further information is available in the Program Director's report.

VI. Town Reports / New Business / Schedule Next Meeting:

The next board meeting is January 20, 2021.

Chris Boutwell moved to adjourn the meeting and Doug Tanner seconded. Passed unanimously. The meeting adjourned at 7:53 p.m.

The following written materials were used at the meeting:

- FY22 proposed budget
- FY20 Independent Auditors' Report
- September 2020 HHW Registration and Attendance Report