



DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES November 7, 2018

Representatives and Alternates Present: Justin Lawrence – Bernardston; Andrea Donlon – Buckland; Jonathan Lagreze – Colrain; MA Swedlund – Deerfield; Arthur Cohen – Gill; Kara Leistyna – Heath; Chris Boutwell – Montague; Bob MacEwen – Northfield; Priscilla Curtis – Orange; Terry Narkewicz – Shelburne; Robbie Chiodo – Wendell; Larry Kuttner – Whately

Representatives Absent: Peg Dean – Charlemont; Lynn Rubinstein – Conway; Irene Clancy – Deerfield; Pete Sanders – Erving; Robert Root – Hawley; Macayalla Silver – Leverett; Nathan L'Etoile – Northfield; Tom Fydenkevez – Sunderland; Michael Mankowsky – Warwick;

Others Present: Jan Ameen – Executive Director; Amy Donovan – Program Director; Deborah Barton-Duprey – Administrative Assistant

The meeting was held at 50 Miles Street, Greenfield. It was called to order at 7:10 p.m.

I. Review and Accept Minutes: A motion was made by Chris Boutwell and seconded by Terry Narkewicz to approve the minutes of the January 31, 2018 meeting. Passed unanimously.

II. Election of Officers: Paper ballots were distributed and the following slate was elected: Jonathan Lagreze – Chair; Chis Boutwell – Vice-Chair; M.A. Swedlund – Treasurer; Robbie Chiodo – Clerk.

Chris Boutwell moved the ballot as presented and Kara Leistyna seconded it. Approved unanimously.

III. Formation of Committees: Terry Narkewicz moved and Chris Boutwell seconded the finance committee of: M. A. Swedlund, Arthur Cohen, Chris Boutwell, Bob MacEwen and Jonathan Lagreze. Passed unanimously. Kara Leistyna moved and Chris Boutwell seconded the personnel committee of: Terry Narkewicz, Jonathan Lagreze, Kara Leistyna, Chris Boutwell and Arthur Cohen. Approved unanimously. Bob MacEwen abstained.

IV. Financial Audit: Jan reviewed the audit. A motion was made by Chris Boutwell and seconded by Arthur Cohen to approve the FY18 Independent Auditors Report and the Auditors Management Letter. Approved unanimously.

V. FY20 Budget: Jan reviewed the draft budget. Assessments will be close to level funded. A motion to adopt the proposed FY20 budget as presented was made by M. A. Swedlund and seconded by Bob MacEwen. Passed unanimously.

VI. Clean Sweep Report: Jan briefly reviewed the report for the May and October 2018 Clean Sweep Collection. May Clean Sweep revenue had increased. In the May collection there was 17 tons of bulky waste, 5 tons of scrap metal along with tires, e-waste, freon and mattresses.

VII. Household Hazardous Waste Day: Fewer people signed up but there were very few no shows. Price has gone up significantly from 2017. Set up fee in 2017 was \$1,000 and in 2018 it increased to \$2,500 per site. Disposal fee also increased.

VIII. Executive Director's Report: Wall Trucking was the one bidder for hauling sludge. There is only one disposal outlet and it is the Lowell Treatment Facility. One load costs almost \$1400 with Greenfield's loads costing \$2,000 a load. Montague recently reported they were not going to use our hauling contract but use their press and ship cake. This is a loss of administrative revenue. Montague has also agreed to take four loads per week from Greenfield. This will affect our revenue. Suggestion would be to revisit our fee-for-service model for the FY21 contract. MRF will begin inspecting loads for contamination, including wet paper. This will result to a reduction in tonnage plus a charge of \$155 per ton to be levied on the amount that is rejected. Seventeen towns were eligible for DEP's Recycling Dividends Program. DEP is getting serious about the towns spending their accumulated RDP funds. Ideas discussed on how to use the money were for compost dumpster, bins, sheds or repairs at the transfer stations.

IX. Program Director's Report: 25 public schools now have compost programs. Amy is co-presenting with Christine Beling of EPA about school composting programs December 6th at the MA Farm-to-School Conference in Leominster. Eight towns in Franklin County now have compost programs. In April, we conducted two trainings for transfer station attendants with tours to the Springfield MRF and WtE. Our event bins, signs and materials were borrowed for 39 events in 2018. On November 15th FCSWMD partnered with Northfield Mountain Environmental Center for a free tour of the recycling process at the Springfield MRF.

X. Town Reports / New Business / Schedule Next Meeting:

The next Board meeting is scheduled for Wednesday, January 16, 2019 at 7 p.m.

The meeting adjourned at 9:10 p.m.

The following written materials were used at the meeting:

- FY18 Financial Audit
- Proposed FY20 Budget
- Clean Sweep (May & Oct 2018) Report
- HHW Day (Sept 2018) Report
- Executive Director's Report
- Program Director's Report

