



## DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES January 31, 2018

**Representatives and Alternates Present:** Justin Lawrence – Bernardston; Andrea Donlon – Buckland; Peg Dean – Charlemont; Jonathan Lagreze – Colrain; MA Swedlund – Deerfield; Irene Clancy – Deerfield; Pete Sanders – Erving; Arthur Cohen – Gill; Kara Leistyna – Heath; Chris Boutwell – Montague; Bob MacEwen – Northfield; Priscilla Curtis – Orange; Terry Narkewicz – Shelburne; Quint Dawson – Whately

**Representatives Absent:** Lynn Rubinstein – Conway; Lloyd Crawford – Hawley; Macayalla Silver – Leverett; Lewis Becker – Leyden; Nathan L’Etoile – Northfield; Tom Fydenkevez – Sunderland; Michael Mankowsky – Warwick; Alex Lankowski – Wendell; Ronnie Williams – Whately

**Others Present:** Jan Ameen – Executive Director; Amy Donovan – Program Director; Susan Conger – Administrative Assistant

The meeting was held at 50 Miles Street, Greenfield. It was called to order at 7:08 p.m.

**I. Review and Accept Minutes:** A motion was made by Terry Narkewicz and seconded by Arthur Cohen to approve the minutes of the November 15, 2017 meeting. Passed unanimously.

A public hearing was opened at 7:10 p.m. No members of the general public were present.

**II. FY19 Proposed Budget:** After the November 2017 Board meeting, the proposed FY19 budget was sent to District towns for their review. The Town of Charlemont requested some additional budget information. No town requested any change to the budget. Jan reports that the Retirement expense line will be approximately \$600 higher than she had estimated. She expects the District will make up that amount in one or more other aspects of the budget, so she’s not recommending any change to the budget’s bottom line.

The public hearing was closed at 7:14 p.m.

A motion “to approve the FY19 budget dated 11/15/17, as presented” was made by Chris Boutwell and seconded by Terry Narkewicz. Passed unanimously.

**III. Clean Sweep Report:** Jan briefly reviewed the report for the October 2017 Clean Sweep Collection. The District had adjusted the pricing for electronics, which helped the collection to end in the black; income exceeded expenses by about \$1400.

**IV. Executive Director's Report:** Jan has decided to offer a one-year contract extension on transfer station hauling when the current 3-year contract expires on June 30th. Capacity at landfills and sludge disposal sites in Massachusetts is extremely limited, a problem that is continuing to intensify. Costs in FY19 will be increasing for transfer station hauling and disposal, sludge disposal, and household hazardous waste disposal. For more details, see the Executive Director's report.

**V. Program Director's Report:** Work on the annual Reduce, Reuse, Recycle guide is underway; the guide will appear as an insert in local papers in mid-April, and will subsequently be available online. Amy has launched the Leverett Elementary School cafeteria and kitchen compost program, which in its first two days composted 90% of what would otherwise have been put in the trash. For more details, see the Program Director's report.

**VI. Town Reports / New Business / Schedule Next Meeting:**

The next Board meeting is scheduled for Wednesday, May 16, 2018 at 7 p.m.

The meeting adjourned at 8:14 p.m.

The following written materials were used at the meeting:

- Proposed FY19 Budget
- Clean Sweep (Oct 2017) Report
- Calendar Year 2017 Town Recycling statistics
- Executive Director's Report
- Program Director's Report