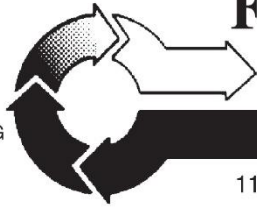


REDUCTION  
RECYCLING  
COMPOSTING  
DISPOSAL



# Franklin County Solid Waste Management District

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## DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES January 19, 2022

**Representatives and Alternates Present:** Justin Lawrence – Bernardston; Andrea Donlon – Buckland; Jonathan Lagreze – Colrain; Lynn Rubinstein – Conway; MA Swedlund – Deerfield; Bryan Smith – Erving; Hilma Sumner – Heath; Annette Herda – Leverett; Chris Boutwell – Montague; Terry Narkewicz – Shelburne; Doug Tanner – Wendell; Laurie DiDonato (alternate) – Wendell; Larry Kuttner – Whately

**Representatives Absent:** Bill Harker – Charlemont; Arthur Cohen – Gill; Bob Root – Hawley; Amy Fagin – New Salem; Bob MacEwen – Northfield; Ed Billiel – Orange; Priscilla Curtis – Orange; Michael Mankowsky – Warwick

**Others Present:** Jan Ameen – Executive Director; Amy Donovan – Program Director; Stephanie Meehleder – Administrative Assistant

This was a virtual meeting via Zoom. The meeting was called to order at 6:09 p.m.

**I. Review and Accept Minutes:** A motion was made by Chris Boutwell to approve the minutes of the November 17, 2021 meeting and seconded by M.A. Swedlund. Motion passed unanimously.

**II. FY23 Budget – Review and Adopt:** Jonathan Lagreze, Chair opened the public hearing at 6:10 p.m. There were no public comments. Public Hearing was closed by Jonathan Lagreze at 6:13 p.m. A motion was made by Chris Boutwell to adopt the FY23 budget of \$2,138,537 with the assessment of \$212,066 and was seconded by Andrea Donlon. Motion passed unanimously. Jan will send the budget out to all towns.

**III. Executive Director’s Report:** The most up-to-date AMV & Net Revenue report was presented. Jan is currently working on uploading data surveys to the DEP showing the totals for trash, recycling, electronics, and bulky waste for each town in the 2021 calendar year. The district continues to work with Montague and the COG on a feasibility study for a regional sludge composting facility for participating towns. Jan will be sending out the FY23 estimated budget for transfer stations. In December, OSHA contractor, Lynn Rose conducted inspections at each transfer station. We will be compiling a list of improvements that will need to be made and, in the coming year, work with each site to assist in coordinating improvements needed to meet OSHA compliance to ensure worker and public safety. More detailed information can be found in the Executive Director’s Report.

**IV. Program Director's Report:** Most of the special pick-ups have been completed. Amy has been doing education outreach including an article on proper disposal of thermostats, thermometers and light bulb disposal that was featured in the Recorder. Also there was a mailing sent out to the transfer stations and town administrators on holiday recycling guidelines. Amy is working with members of the Springfield MRF Advisory Board on the 15th Annual "Reduce, Reuse, Recycle Guide" which will be released in four local newspapers on April 20<sup>th</sup> in honor of Earth Day. The district is in the planning stages of a styrofoam collection day. Amy has been in contact with Trex Company Inc. for input on ways to develop a program for plastic bag recycling. More detailed information can be found in the Program Director's Report.

**V. Other Business / Next Meeting:** Next meeting May 18, 2022

M.A. Swedlund moved to adjourn the meeting and was seconded by Annette Herda. Motion to adjourn the meeting passed unanimously. Meeting adjourned at 6:48 p.m.

The following written materials were used at the meeting:

- FY23 Proposed Budget
- AMV & Net Revenue Report