



DISTRICT BOARD OF REPRESENTATIVES MEETING MINUTES November 15, 2017

Representatives and Alternates Present: Andrea Donlon – Buckland; Peg Dean – Charlemont; Jonathan Lagreze – Colrain; Lynn Rubinstein – Conway; MA Swedlund – Deerfield; Irene Clancy – Deerfield; Kara Leistyna – Heath; Chris Boutwell – Montague; Edith Watson – New Salem; Bob MacEwen – Northfield; Priscilla Curtis – Orange; Terry Narkewicz – Shelburne; Quint Dawson – Whately

Representatives Absent: Pete Sanders – Erving; Arthur Cohen – Gill; Lloyd Crawford – Hawley; Macayalla Silver – Leverett; Lewis Becker – Leyden; Nathan L'Etoile – Northfield; Tom Fydenkevez – Sunderland; Michael Mankowsky – Warwick; Alex Lankowski – Wendell; Ronnie Williams – Whately

Others Present: Jan Ameen – Executive Director; Amy Donovan – Program Director; Susan Conger – Administrative Assistant

The meeting was held at 50 Miles Street, Greenfield. It was called to order at 7:07 p.m.

I. Review and Accept Minutes: A motion was made by Terry Narkewicz and seconded by Chris Boutwell to approve the minutes of the October 11, 2017 meeting. Passed unanimously.

II. Household Hazardous Waste Collection Report: Attendance at this year's collection was 20% higher than last year's. For the first time in 5 or 6 years, Orange and Gill had budgeted funds for residents' disposal, which increased attendance from both those towns.

III. FY17 Financial Audit: The audit process went smoothly. The District had a positive year, with approximately \$23,800 more in revenue than expenses. A motion was made by M.A. Swedlund and seconded by Chris Boutwell to approve the Independent Auditor's Report and the Auditor's Management Letter. Passed unanimously.

IV. FY19 Budget: The Board reviewed the draft budget for FY19. Most items in the budget are remaining stable, though there is a significant increase in the cost of health insurance for FY19. A motion was made by M.A. Swedlund and seconded by Terry Narkewicz to adopt the draft FY19 budget as our proposed budget. Passed unanimously. The proposed FY19 budget will now be sent to all District towns for their comment. The Board will vote on the final budget at its January 2018 meeting.

V. Executive Director's Report: Both of the nearest landfills (Chicopee and Southbridge) are expected to close in 2018. Similarly, as sludge incinerators close, there is limited capacity at sludge disposal facilities. It's likely that as disposal capacity shrinks, tip fees for disposal will increase. Jan will be going out to bid in January 2018 for multiple-year contracts for both sludge disposal and solid waste disposal. For more details, see the Executive Director's report.

VI. Program Director's Report: There are now major composting programs in 23 public schools in Franklin County. Amy has been assisting UMass students and MassDEP staff in making a couple of very short films about commercial, municipal, and school composting. For more details, see the Program Director's report.

VII. Town Reports / New Business / Schedule Next Meeting:

The next Board meeting is scheduled for Wednesday, January 17, 2018 at 7 p.m.

The meeting adjourned at 8:43 p.m.

The following written materials were used at the meeting:

- Household Hazardous Waste Collection Report
- Independent Auditor's Report
- Auditor's Management Letter
- Draft FY19 Budget
- Executive Director's Report
- Program Director's Report